The meeting was called to order at 9:05 AM by President Skapin in the Board Room on the 31st Floor of the Riffe Center.

1. **ATTENDANCE AND ANNOUNCEMENTS.**

Present: Jeffery Skapin, President; Richard Fleischman, Secretary; Steve Sharp, Asst. Secretary, Richard Bowen, Member; Amy Kobe, Executive Director; Chad B. Holland, Investigator; Cheryl L. Thaxton, Administrative Assistant and Barry D. McKew, Assistant Attorney General.

August Fluker was unable to attend.

Guests- Bruce Sekanick, AIA

2. **CONSENT AGENDA ITEMS**

On motion by Mr. Bowen, second by Mr. Fleischman and a vote of 4-0, the consent agenda was approved.

A. **MINUTES – July 22, 2011**

B. **REGISTRATION.**

1. **Emeritus Applications**

The Board ratified the applications of the following persons who met the qualifications to become Emeritus Architects.

Cert. No.	Name
2956	YANDA, George
5086	MYERS, William R.
4424	MURFIN, James F.

2. **Reciprocal Registration**

The following applicants for registration under the provisions of Section 4703.08 of the Revised Code, previously approved by the Executive Director, were ratified:

Cert. No.	Name	Base State
15396	KASPER, Erik C.	FL
15398	COMLY, Albert M.	PA

Cert. No.	Name	Base State
15400	MARIETTA, Richard A.	DC
15401	KIRK, Christine Marie Vogler	GA
15402	BIGGERS, Rolf K.	OK
15403	RECNY, John J.	VA
15404	EMERY, Richard Julian	MO
15405	COLE, Jonathan O'Neill	MO
15407	SYKES, Thomas J.	NJ
15408	BARBINA, Sean E.	HA
15409	SEMLING, Gary M.	CA
15416	YAEGER, Carl J.	KS
15422	ANDREAS, Alan S.	NJ
15423	GELBER, Richard K.	PA
15424	DIXON, David J.	IN
15426	GEORGIOU, Nicholas A.	IL
15427	MCCARTHY, William N.	MD
15428	LAPORTE, Ronald	NY
15429	SHERMAN, Jeffery	MI
15430	CLARY, Laura A.	MI
15431	RUSSEK, Robert C.	MN
15434	HEGEMAN, Stephen J.	PA
15435	GASKINS, M. Bradley	OK
15436	TWEDELL, Wayne	CA
15437	SEARS, Roy Blackburn, Jr.	GA

3. **Reinstatement of registration**

The following applications for reinstatement of registration were approved and ratified:

Cert No.	Name	State
9859	WARD, A. Scott	AR

4. Ratification of Registration-Examination

The Board ratified the applications of the following persons who have met all requirements of the Board and passed the required examination.

Cert. No.	Name
15397	SCHNEIDER, Jason M.
15399	RINGER, Lisa A.
15406	KYLE, Bonnie C.
15410	WILLIAMS, Allen
15411	MAJTENYI, Vivian Clare
15412	HLADIO, William D.
15413	CIESZYKOWSKI, Kevin A.
15414	NOVAK, Ronald J.
15415	GOODMAN, Lee Ann
15417	LOUNT, Natalia
15418	EWART, Jeffrey
15419	ALTHOUSE, Matthew R.
15420	CARR, Sandra
15421	DECAPITE, Marie
15424	DIXON, David J.
15425	POLAK, Daniel
15432	LINEK, Joseph
15433	HAMILTON, Anreea M.
15438	LATHROP, Michael A.

C. EXAMINATION.

1. **New applications.**

The following applications for registration by examination were approved.

17509	FRICK, Joshua
17500	FAST, Gregory S.

App. No.	Name
17539	ROLLINS, Kenneth
17526	MYSOREWALA, Nauman
17546	KESSEL, Michael A.
17547	KEEHN, Patricia
17552	TREBELLAS, Christine
17553	MOODY, Jonathan
17557	LAUER, John R.
17558	POTOSKY, Ashley

D. CERTIFICATES OF AUTHORIZATION

1. Applications

The following architectural firms have applied for registration to practice in the state of Ohio. They have met all of the ownership requirements, and have shown proof of registration with the Ohio Secretary of State. These have been reviewed by the investigator for the Board and approved by the Executive Director. Formal certificates have been issued. The board's approval ratifies those actions.

MGA PARTNERS LLC
WILLIAMS ASSOCIATES ARCHITECTS, LTD.
BROADMOOR DESIGN GROUP DEAN M. DUPLANTIER ARC APAC
CARDNO (OH) LLC
PULSE DESIGN GROUP, INC.
THE OFFICE OF JAMES BURNETT, INC.
QUINN EVANS ARCHITECTS
I & S GROUP INC.
DP3 ARCHITECTS, LTD.
POLEK SCHWARTZ ARCHITECTS
WESTAR ARCHITECTURAL GROUP/NV, INC.
STANTEC ARCHITECTURAL, INC.
JCP ARCHITECTURAL LLC
DESIGN MATTERS ARCHITECTURE
PARKER DESIGN LLC
THE MCINTOSH GROUP
DESIGN AND PLANNING, LLC
SYKES O'CONNER SALERNO HAZAVEH, PA
DOUGLAS HINGER ARCHITECURAL SERVICES
STAHLMAN CONSULTING LLC

E. BUDGET/FINANCE-Financial Report

3. REPORTS-

A. **Executive Director**-Written Report Attached

B. **AIA**- A written report is attached.

C. **NCARB**- Steve Sharp plans to run for Region 4 Chair. Treasurer position is also open, for which Richard Fleischman was encouraged to run.

4. UNFINISHED BUSINESS-

A. **Incidental Practice Agreement with Engineers**- President Skapin signed the agreement on behalf of the Board. There will be a press release sent and it will be posted on the Board's website.

5. NEW BUSINESS

A. **Office Hours** - On motion by Mr. Skapin and second by Mr. Sharp, the Board voted to change the office hours back to 7:30 am to 4:30 pm. The motion passed by a 4-0 vote.

B. **Seal Rule Revisions**- On motion by Mr. Fleischman, second by Mr. Bowen, the Board voted to revise rule 4703-3-01 (B) on the seal requirements, by striking out the word "over" and changing it to "above" and adding signature line with expiration date. The motion passed by a 3-1 vote.

***The meeting was halted at 9:30 am to hold a hearing on rules 4703-2-07 Continuing Education and 4703-3-09 Written Contract.**

AIA Ohio Report to the Ohio Architects Board

Bruce W. Sekanick AIA, Immediate past president

The following is a written report of issues as reported to the members of the Ohio Architects Board at the scheduled board meeting on September 30, 2011.

1. The AIA Ohio Valley Region held a joint regional convention in Dayton on the 16th and 17th of September. There were approximately 370 members in attendance at the conference held at the Dayton Convention Center and was a joint program of AIA Ohio, AIA Kentucky and AIA Indiana. This year's convention also included the "un-convention", which was a portion of the program designed specifically for associates and emerging professional. Plans are currently underway for the 2012 convention that will be held next year in Cleveland.

2. Rep. Kristina Roegner (R-Hudson) has introduced in HB-246 wording that provides for the use of Reverse Auctions in Public Works Design and Construction. AIA has issued a letter to Representative Roegner explaining the current system of QBS and its origins and the reasons behind the emphasis of qualifications over lowest cost for design services. AIA Ohio has, through David Field, CAE, Hon AIA, requested that she respectfully consider removing the design functions from HB246. AIA Ohio will continue to monitor this bill.

3. AIA Ohio supports and thanks the Ohio Architects Board on the passage of the new continuing education requirements that reflect the NCARB model criteria. It is important to help those architects working in multiple state meet the many varied and confusing models of continuing education and this rules change goes a long way in simplifying a very complex, national issue. AIA Ohio, through work at the region, will encourage similar efforts in Kentucky and Indiana.

4. AIA National is currently reviewing the Emeritus definition and AIA Ohio has offered suggestions to the changes. We are reviewing the requirements of the AIA definitions as well as how that relates to the requirements of state laws. This is an issue that has been initiated at the national level because of the confusion surrounding the Emeritus definition. AIA Ohio will continue to monitor this discussion and will provide input to national board members on the need to simplify the definition and reduce confusion between the AIA definition and that used by licensing boards.

5. AIA Ohio will be holding our annual board retreat the first week of November in Cleveland at the Glidden House.

6. AIA Ohio is monitoring a report to be presented the Ohio Building Officials Association on proposed changes to the requirements for plans examiners performing reviews. This proposed position statement, although offered to alleviate some issues with the loss of qualified master plans examiners, is generally not consistent with the process supported by AIA Ohio. AIA Ohio will continue to work with the OBOA as necessary to try to ensure their concerns are met while also addressing the needs of Ohio architects and the need to protect the general public through the enactment of reasonable, consistent and appropriate rules or legislation. David Collins, FAIA, David Field, CAE Hon AIA, Terry Welker, AIA, Senator Chris Widener, FAIA and I have been copied on this information and will continue to monitor the proposed position.

Executive Director Report
September 30, 2010

Audit
The 2009-11 audit, conducted by the State Auditor, had no findings or recommendations, resulting in the Board's best audit in memory. Much of the credit goes to Cheryl Thaxton, whose efforts made the difference. The Auditor emailed a link to the online report to all Board members previously, but if you need another copy, please let us know.

Presentations
9/27 Ohio State University, with Sandra LaFontaine, AIA Ohio IDP Coordinator
10/4 Kent State University, with Holland and Skapin
10/24 Miami University, with Holland and Sharp

Travel
9/16-17 CLARB Annual Meeting took place in Chicago
9/24 Internship (formerly IDP) Committee in Atlanta
11/3-4 NCARB MBE Workshop, Washington, DC

Training
9/20Ohio Performance Review System (Office of Collective Bargaining)
9/28 Redirecting Employees to Improve Performance (DAS HRD)
10/5 & 10/13 OAKS Business Intelligence (DAS OAKS)
10/11 Construction Reform (AIA Ohio)
10/26 Pre-disciplinary meeting officer training (Office of Collective Bargaining; Cheryl also attending)
11/16 Handling Grievances (Office of Collective Bargaining)
11/30 Coaching with Positive Expectations (DAS HRD)

Other items of interest
10/18 Blair Kamen, Architecture Critic, Chicago Tribune, AIA Columbus Annual Meeting
11/7-8 AIA Ohio Board Retreat, Glidden House, Cleveland

6. **ENFORCEMENT.**

Mr. Skapin moved the Board go into executive session for the purpose of discussing matters relative to investigations. Mr. Sharp seconded the motion that passed on a roll call vote as follows:

Mr. Bowen	Yes
Mr. Fleischman	Yes
Mr. Skapin	Yes
Mr. Sharp	Yes

The Board returned to regular session at 10:00 am.

A. **Settlement Agreements-**

1. **File #2011-18-** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

2. **File # 2011-26-**On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

3. **File # 2011-27-** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

4. **File # 2011-29-** On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

B. **New Cases**

1) **File No. 2011-31:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and $1,000 fine, and completion of missing CE hours. Motion passed by a 4-0 vote.

2) **File No. 2011-32:** On motion by Mr.Skapin, second by Mr.Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and $1,000 fine, and completion of missing CE hours. Motion passed by a 4-0 vote.

3) **File No. 2011-33**: On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and $1,000 fine, and completion of missing CE hours. Motion passed by a 4-0 vote.

4) **File No. 2011-34**: On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to issue a charge letter and offer a Settlement Agreement, $1,000 fine, and completion of missing CE hours. Motion passed by a 4-0 vote.

5) **File No. 2011-35:** On motion by Mr. Skapin, second by Mr. Bowen, the Board voted to table the case. Motion passed by a 4-0 vote.

C. 2nd Review Cases-

1) **File # 2010-10:** On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to have staff send advisement letter concerning the laws on Design Build and then close the case. The motion passed by a 4-0 vote.

2) **File # 2011-28:** On motion by Mr. Sharp, second by Mr. Bowen, the Board voted to close the case due to compliance. The motion passed by a 4-0 vote.

8. **ADJOURNMENT.**

Mr. Skapin moved the meeting be adjourned at 10:27 AM. Mr. Sharp seconded the motion which passed by a 4-0 vote.

Jeffery Skapin, President

Richard Fleischman, Secretary