

FOR YEAR OF 2011ColumbusON February 04, 2011

HELD AT \_\_\_\_\_

The Meeting was called to order at 9:05 A.M. by President Beam in the Board Room on the 31st floor of the Riffe Center.

1. **ATTENDANCE AND ANNOUNCEMENTS.**

Present: Tim Schmalenberger, President; Louis Capobianco, Secretary; Patrick Beam, Lee Behnke, Scott Sonnenberg; Amy M. Kobe, Executive Director; Cheryl Thaxton, Administrative Assistant; Chad Holland, Investigator.

Guest: Jeannie Martin, OCASLA

**ELECTION OF OFFICERS:**

On motion by Mr. Sonnenberg and second by Mr. Behnke, the Board elected the following slate of officers for 2011. The motion passed by a 5-0 vote.

President: Timothy Schmalenberger

Secretary: Louis Capobianco

2. **CONSENT AGENDA ITEMS.**

On motion by Mr. Beam second by Mr. Sonnenberg and a vote of 5-0, the Consent Agenda was approved.

A. ~~MINUTES~~ November 19, 2010

B. ~~BUDGET FINANCE~~ Financial Status Report

C. **REGISTRATION.**

1. **Certification to CLARB** --None presented at this meeting

2. **Reciprocal Registration**

Cert. No.

1244

1246

Name

ZUELLIG, Cheryl F.

WOLFF, Ted

3. **Reinstatements-None Presented**

FOR YEAR OF 2011

Columbus

February 04, 2011

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**4. Ratification of Registration-Examination**

<u>Cert. No.</u>	<u>Name</u>
1245	KENTNER, Jason

**D. EXAMINATION****1. New Applications-None****F. CERTIFICATES OF AUTHORIZATION****1. Applications - None Presented**

The following architectural firms have applied for registration to practice in the state of Ohio. They have met all of the ownership requirements, and have shown proof of registration with the Ohio Secretary of State. These have been reviewed by the investigator for the Board and approved by the Executive Director. Formal certificates have been issued. The board's approval ratifies those actions.

**3. APPLICATIONS FOR REVIEW-None****4. REPORTS**

**A. EXECUTIVE DIRECTOR-** Director Kobe will serve as a Moderator for one of the round table discussions for the individual boards at the CLARB Spring meeting in Denver. The Governor's budget is due March 15<sup>th</sup>. The Emeritus language was included in our budget request. Ms. Thaxton had a conversation with the interim OBM analyst assigned to the Board who was impressed that we do so much with such a small budget. Continuing Education audits are underway; 10% of the licensees are being audited. There may be some cases of non-compliance brought before the board at the next meeting. The new website is up and running and is a combined website for both boards. The website is able to be maintained in house. Director noted that the Board will notice an increase in IT fees in the budget. We are also being charged \$12 per transaction by Shared Services for each travel invoice.

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**B. CLARB** The Spring Meeting will be take place in Denver, CO on Feb. 25<sup>th</sup> & 26<sup>th</sup>. Director Kobe and President Schmalenberger, who also represents Region 2 on the CLARB Board of Directors, will be attending on behalf of the Board. Per Mr. Schmalenberger, a pre-Spring Meeting teleconference is scheduled for Feb. 10<sup>th</sup>. The teleconference will be headed up by Veronica Meadows of CLARB. CLARB is hoping to obtain some comments and possible agenda items for the meeting in Denver, CO. This pre-meeting teleconference idea was originally used for Region 3 and succeeded at communicating CLARB's message to the Boards. The first sample definition of "welfare" will be presented at the meeting. Scott Sonnenberg has been nominated for another term on the CLARB Nominating Committee.

**C. OCASLA** Jeannie Martin, Past-President of OCASLA, reported that the Annual Meeting date for OCASLA has been set for May 11<sup>th</sup> at the Columbus Convention Center. OCASLA is in the process of becoming an LA CES Continuing Education provider. They are planning some afternoon tours, possibly to include bike tours, of some of the downtown points of interest. They are also planning a senior dinner for OSU students on the same night. ASLA's President's Day takes place in Washington in May and they would like to take an OSU student along to attend National Lobby Day. The April issue of Ohio Magazine will feature this year's award winners. Eric Gilbey will be heading up another LARE review session in May. National Landscape Architecture Month is in April. OCASLA is looking for an emerging professional (2-3 years out of school) to serve as liaison to the Knowlton School. Elise Donaldson McElwain is doing public relations work for OCASLA. The KSA Alumni Society is becoming more active and Tim Hawk, a Columbus architect, is leading the effort to reinvigorate the Society. There is a new emphasis on mentoring students. It was suggested that the Society work with SCASLA. Ms. Martin also reported that Landscape Architect Gary Sierschula, Centerville, passed away on February 3 after a long illness.

**Mr. Capobianco left the meeting at 9:50 am.**

5. UNFINISHED BUSINESS None reported

6. NEW BUSINESS

**A. Staff Policy Update**- On motion by Mr. Behnke and second by Mr. Sonnenberg, the Board voted to accept the changes to the staff policy as presented. The motion was passed by a 4-0 vote.

FOR YEAR OF 2011

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**7. ENFORCEMENT -**

Mr. Beam moved the Board go into executive session for the purpose of discussing matters relative to investigations. Mr. Sonnenberg seconded the motion which passed by a roll call vote as follows:

Mr. Sonnenberg	Yes
Mr. Schmalenberger	Yes
Mr. Behnke	Yes
Mr. Beam	Yes

The Board returned to regular session at 10:40 AM.

**A. New Cases**

- 1) **File # 2011-2:** On motion by Mr. Beam, second by Mr. Schmalenberger, the Board voted to close the case due to compliance being obtained. The motion passed by a 4-0 vote.
- 2) **File #2011-9:** On motion by Mr. Behnke, second by Mr. Sonnenberg, the Board voted to issue a notice of opportunity with a Settlement Agreement with the offer to voluntarily surrender the license for 3 years in lieu of possible revocation. The motion passed by a 4-0 vote.

**\* Before adjourning, the Board voted to change the date of the May meeting from May 13<sup>th</sup> to May 20<sup>th</sup>.**

**8. ADJOURNMENT**

There being no further business before the Board at this time, Mr. Beam moved the meeting be adjourned at 10:45 AM. Mr. Schmalenberger seconded the motion which passed by a 4-0 vote.

  
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Timothy S. Schmalenberger, President

  
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Louis Capobianco, Secretary