



Ohio Board of Landscape Architect Examiners

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Continuing Education Self-Report Form

Use a separate form for each learning activity. Indicate the number of hours sought for the activity. Attach documentation to support claim. Retain in your files indefinitely. **Do not send to Board office unless requested by notice of audit.**

Complete all information:

Name	Ohio Registration #
Street Address	City, State and Zip Code
Daytime phone	Email:
Check type of activity and attach appropriate documentation:	
<p>____ Teaching, on a part-time basis, at an accredited institution of higher learning. Twelve hours of continuing education credit for each one hour of academic credit provided by the course except that after the first year, the maximum credit for the same course may not exceed more than twelve hours. Course must be related to the profession of architecture.</p>	<p>Name of institution _____ Title of course _____ Hours of academic credit _____ Hours of CE _____ Dates Taught _____ to _____</p>
<p>____ Publishing a book, or an article in a professional journal, for one time credit for each book or article and which must be related to the profession of landscape architecture. Credit for articles: one hour for each hour of preparation, not to exceed five hours total. Books: One hour for each hour of preparation, maximum twelve hours per book.</p>	<p>Title of book or article _____ Name of publisher or journal _____ Date of publication _____ Hours _____</p>
<p>____ Teaching a course or seminar, delivering a lecture, presenting a paper, or a program, workshop or monograph at an educational event meeting the Board's requirements. Credit: Two hours of continuing education credit for each program. Credit allowed only once for the same program.</p>	<p>Name of event _____ Title of course or program _____ _____ Hours of academic credit _____ Dates taught _____ to _____</p>
<p>____ Professional service to the public which draws upon the landscape architect's professional expertise, on public boards and commissions such as: planning boards, design review boards and other similar activities. Credit: One hour of continuing education credit for each hour of work, not to exceed 25% of the continuing education requirements for the renewal period.</p>	<p>Name of public entity _____ _____ Hours (6 max.) _____ Dates of service _____ to _____</p>

By submitting this form, the registrant affirms that the described activities were completed. Falsification can result in disciplinary action.

Signature _____ **Date** _____